

# Final Revision Checklist

## Final Edits

- Read your narrative out loud with your tutor at least twice, checking for and changing awkward phrasings, word choice, subject/verb agreement, and inconsistent tense
- Check that every sentence is a complete sentence, not a fragment or a run-on, and it ends with the proper punctuation
- Check that your ideas are clearly organized and you use transitions to help the reader follow your thoughts. If you're unsure, ask someone who hasn't read it yet to read your narrative
- Check that all dialogue is properly formatted with quotation marks and tags

## Submitting for Publication

- Give your narrative an interesting and unique title
- Make sure that your name is written on your document (not just as the title of the document) exactly as you want it to appear in the book
- Add the word FINAL to your document title  
Like this: Last Name\_First Name\_FINAL
- Do a victory dance/let out a huge sigh of relief/high five someone!